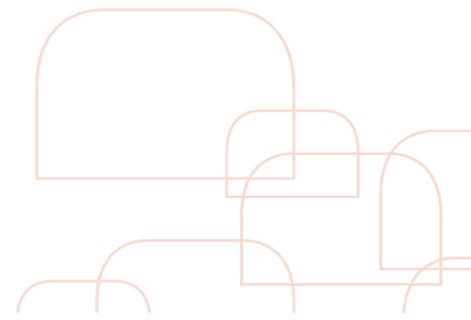


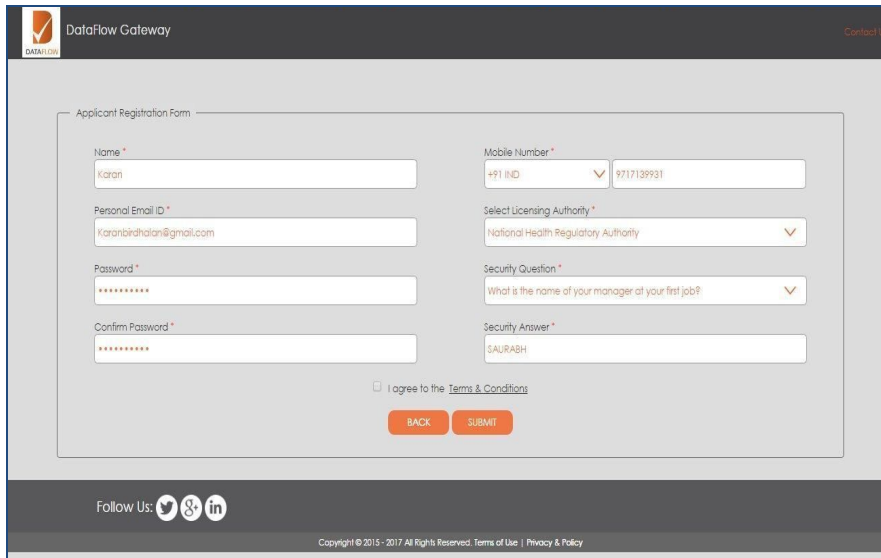


Primary Source Verification
National Health Regulatory Authority (NHRA)
- Bahrain
How to Apply
'A Step By Step Guide for Completing Your Application'



Step One

- Fill in the 'Application Registration Form' to register
 - Select the 'National Health Regulatory Authority' from the dropdown menu
 - Click 'Submit'
- * You will receive an email comprising an activation link



The screenshot shows the 'Applicant Registration Form' on the DataFlow Gateway. The form is titled 'Applicant Registration Form' and contains the following fields:

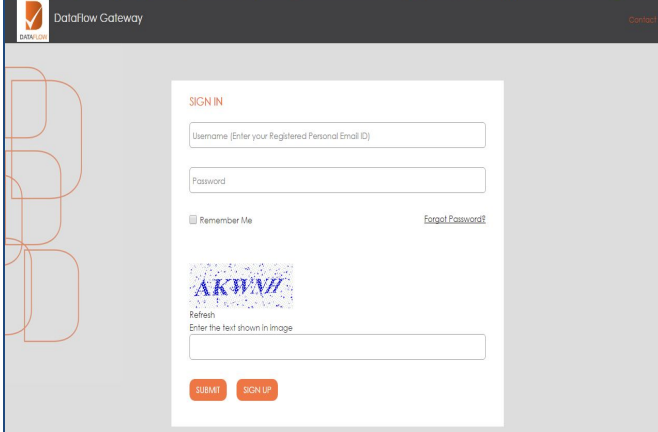
- Name * (Text input: Karan)
- Mobile Number * (Text input: +91 IND, dropdown: 9717139931)
- Personal Email ID * (Text input: Karanbirahalan@gmail.com)
- Select Licensing Authority * (Dropdown menu: National Health Regulatory Authority)
- Password * (Text input: *****)
- Security Question * (Dropdown menu: What is the name of your manager at your first job?)
- Confirm Password * (Text input: *****)
- Security Answer * (Text input: SAURABH)

Below the form, there is a checkbox for 'I agree to the Terms & Conditions' and two buttons: 'BACK' and 'SUBMIT'.

At the bottom of the page, there are social media icons for Twitter, Google+, and LinkedIn, and a copyright notice: 'Copyright © 2015 - 2017 All Rights Reserved. Terms of Use | Privacy & Policy'.

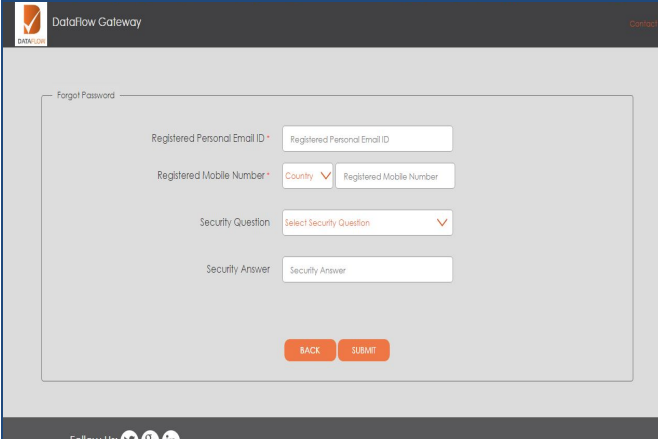
Step Two

- Once you have activated your account, enter your registered email ID and password on the 'Sign In' page

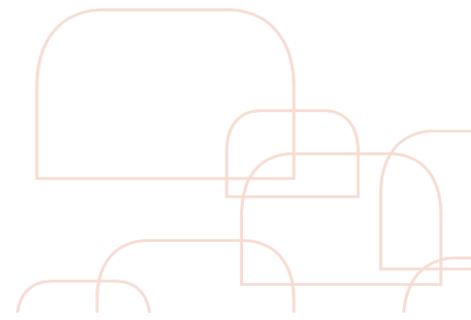


The screenshot shows the 'DataFlow Gateway' sign-in interface. It features a 'SIGN IN' heading, a 'Username (Enter your Registered Personal Email ID)' field, a 'Password' field, a 'Remember Me' checkbox, and a 'Forgot Password?' link. Below these is a CAPTCHA image with the text 'AKWVZ' and a 'Refresh' button. At the bottom are 'SUBMIT' and 'SIGN UP' buttons.

- If you forgot your password, click 'Forgot Password' and enter the requested details

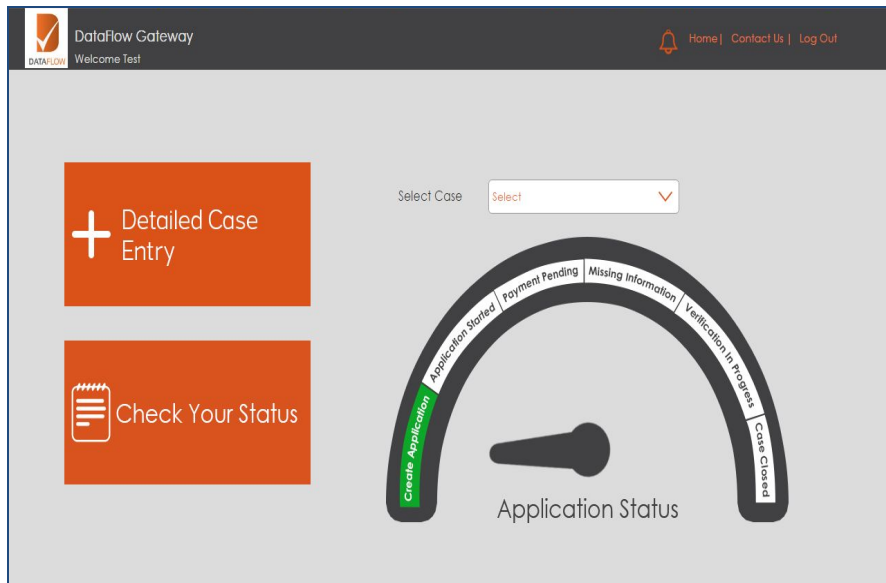


The screenshot shows the 'DataFlow Gateway' forgot password interface. It includes a 'Forgot Password' heading and four input fields: 'Registered Personal Email ID', 'Registered Mobile Number' (with a 'Country' dropdown), 'Security Question' (with a 'Select Security Question' dropdown), and 'Security Answer'. At the bottom are 'BACK' and 'SUBMIT' buttons.



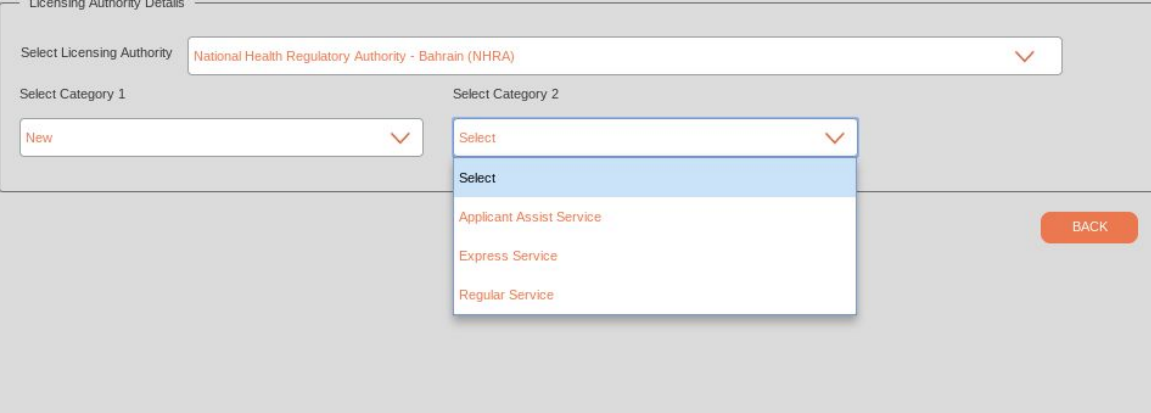
Step Three

- On the dashboard page, you can track your application by selecting your DataFlow Group 'Case Reference' from the 'Select Case' dropdown menu or by clicking the 'Check Your Status' button
- To initiate a new application, click the 'Detailed Case Entry' button



Step Four - Licensing Authority Details

- Choose '**National Health Regulatory Authority - Bahrain (NHRA)**' from the '**Select Licensing Authority**' dropdown menu
- Select the case status from the '**Select Category 1**' dropdown menu
 - New: to submit a new application
 - Renew: to submit an additional document
- Choose the service you wish to use from the '**Select Category 2**'* dropdown menu



The screenshot shows a web form titled "Licensing Authority Details". It contains three dropdown menus: "Select Licensing Authority" (set to "National Health Regulatory Authority - Bahrain (NHRA)"), "Select Category 1" (set to "New"), and "Select Category 2" (set to "Select"). The "Select Category 2" dropdown is open, showing options: "Select", "Applicant Assist Service", "Express Service", and "Regular Service". A "BACK" button is visible on the right side of the form.



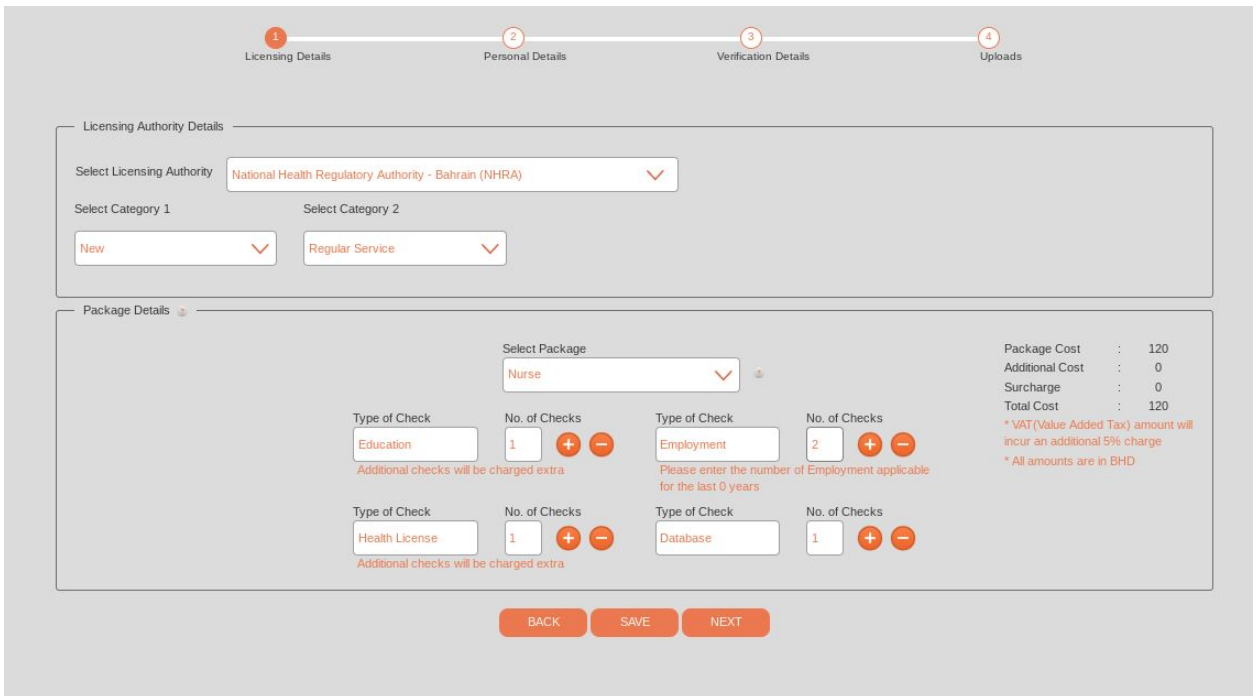


*Note: 'Category 2' **Services** are:

Regular	Applicant Assist	Express Processing
Standard Application processing.	Applicant Assist is a time-saving service, whereby the DataFlow Group will finalize the Applicant's submission once they have input basic essential information and uploaded key documents.	The Express processing service will give Applicants the option of upgrading their package to a prioritized turn-around-time, (14 business days in most cases).



- Based on the selected package, your specific component details will be displayed
- Select the number of employment tenures covering the years of employment required for verification as per NHRA's guidelines



The screenshot displays a multi-step form for licensing. The current step is 'Verification Details', indicated by a red circle with the number 3. The form is divided into two main sections: 'Licensing Authority Details' and 'Package Details'.

Licensing Authority Details:

- Select Licensing Authority: National Health Regulatory Authority - Bahrain (NHRA)
- Select Category 1: New
- Select Category 2: Regular Service

Package Details:

- Select Package: Nurse
- Package Cost: 120
- Additional Cost: 0
- Surcharge: 0
- Total Cost: 120
- * VAT (Value Added Tax) amount will incur an additional 5% charge
- * All amounts are in BHD

Check Configuration:

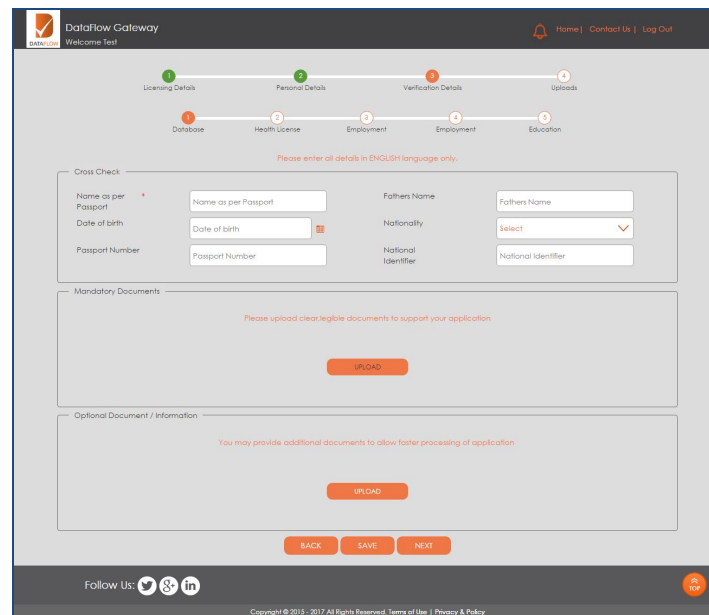
Type of Check	No. of Checks
Education	1
Health License	1
Employment	2
Database	1

Additional checks will be charged extra (for Education and Health License).
Please enter the number of Employment applicable for the last 0 years (for Employment).

Navigation buttons: BACK, SAVE, NEXT

Step Five

- On the 'Personal Details' page, enter the required details and upload clear, uncut copies of the mandatory documents listed below:
 - ✓ Passport
 - ✓ Name Change Certificate (If applicable) - Supported by a Marriage Certificate, Affidavit or Any Other Legal Document



Dataflow Gateway
Welcome Test

Home | Contact Us | Log Out

Licensing Details (1) Personal Details (2) Verification Details (3) Uploads (4)

Database (1) Health License (2) Employment (3) Employment (4) Education (5)

Please enter all details in ENGLISH language only.

Cross Check

Name as per Passport	Fathers Name
Date of birth	Nationality
Passport Number	National Identifier

Mandatory Documents

Please upload clear, legible documents to support your application.




UPLOAD

Optional Document / Information

You may provide additional documents to allow faster processing of application.

UPLOAD

BACK SAVE NEXT

Follow Us:   

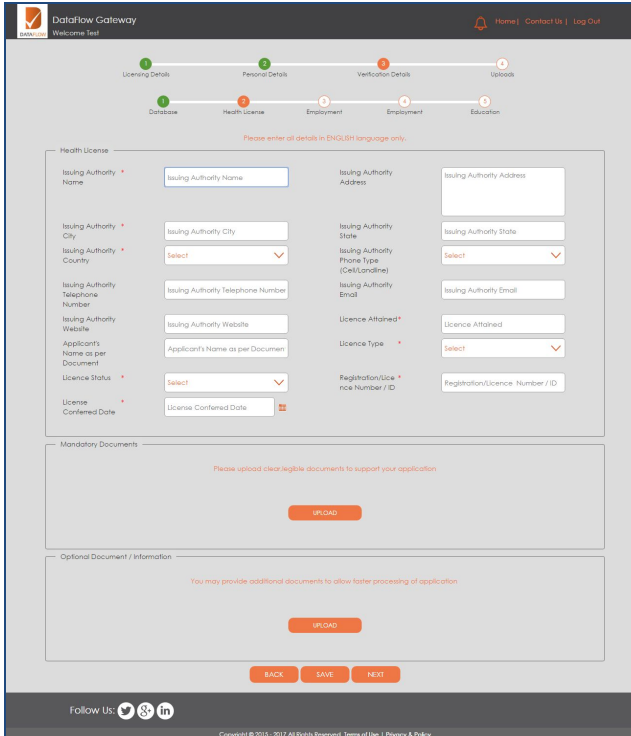
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Step Six

- On the 'Health License' page, enter the required details and upload clear, uncut copies of the mandatory documents listed below:
 - ✓ Medical / Nursing License (Front and back pages)
 - ✓ Renewal Document (If applicable)

Note: If you do not have your health license details, contact the NHRA to assist you with the processing of your application.



Dataflow Gateway
Welcome Test

Home | Contact Us | Log Out

1 Licensing Details 2 Personal Details 3 Verification Details 4 Uploads
5 Database 6 Health License 7 Employment 8 Employment 9 Education


Please enter all details in ENGLISH language only.

Health License

Issuing Authority Name: Issuing Authority Address:
 Issuing Authority City: Issuing Authority State:
 Issuing Authority Country: Issuing Authority Phone Type (Cell/Landline):
 Issuing Authority Telephone Number: Issuing Authority Email:
 Issuing Authority Website: Licence Attained*:
 Applicant's Name as per Document: Licence Type:
 Licence Status: Registration/Licence Number / ID:
 Licence Conferred Date:

Mandatory Documents
Please upload clear/legible documents to support your application.

Optional Document / Information
You may provide additional documents to allow faster processing of application.

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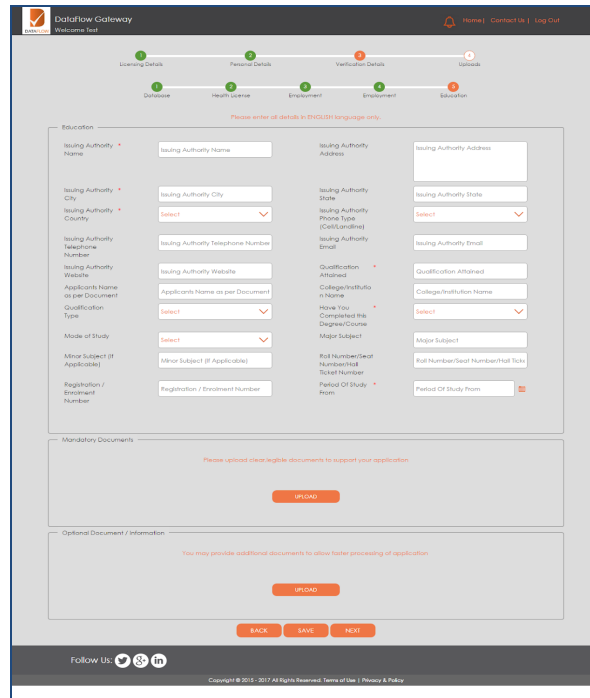
Step Seven

- On the 'Employment' page, enter the required details and upload clear, uncut copies of the mandatory documents listed below, based on the number of employments selected in the 'Package Details' page:
 - ✓ Certificate of Experience from Previous Employer(s) (Issued by HR Department(s))
 - ✓ Self-Employment or Business Registration Document Pertaining to Self-Employment



Step Eight

- On the 'Education' page, enter the required details and upload clear, uncut copies of the mandatory documents listed below:
 - ✓ Original Education Degree(s)
 - ✓ Backpage of Education Degree (Applicable for degrees obtained from Afghanistan, Egypt, India and Pakistan)



Dataflow Gateway
Welcome Test

Home | Contact Us | Log Out

Learning Details Personal Details Verification Details Upload

Education

Please enter all details in ENGLISH language only.


Issuing Authority Name Issuing Authority Address
Issuing Authority City Issuing Authority State
Issuing Authority Country Issuing Authority Phone Type (Cell/Landline)
Issuing Authority Telephone Number Issuing Authority Email
Issuing Authority Website Qualification Attached
Applicant Name as per Document College/Institution Name
Qualification Type How You Completed the Degree/Course
Mode of Study Major Subject
Minor Subject (if Applicable) Roll Number/Seat Number/Ticket Number
Registration / Enrollment Number Period Of Study From

Mandatory Documents

Please upload clear legible documents to support your application.

Optional Document / Information


You may provide additional documents to allow faster processing of application.

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Step Nine

- After you have entered all component details - you need to first download then sign, scan and upload the 'Letter of Authorization'. You will not be able to proceed with your application until you upload a signed copy of the 'Letter of Authorization'
- Once done, click 'Next'



DataFlow Gateway
Welcome Test

Home | Contact Us | Log Out




1 Personal Details 2 Licensing Details 3 Verification Details 4 Uploads

Please follow the below instructions carefully:
Click on 'Download LOA' button to download the form for printing and signature. After completing the details with your signature, scan and upload the document to the DataFlow Gateway.

To Note
The Letter of Authorization (LOA) is a mandatory requirement and needs to be signed by the applicant only.
The Letter of Authorization provided in any other format than the one below will not be accepted.
An incorrectly completed or missing LOA can lead to delays in completing applications.

1 Download LOA 2 Upload LOA

BACK NEXT

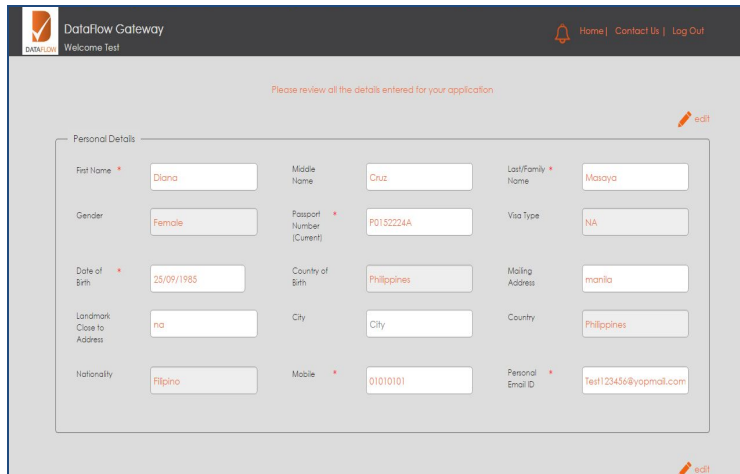
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Step Ten

- On the 'Application Review' page, carefully review your entered details before submitting
- You can edit your entered information by clicking on the 'Edit' tab



DataFlow Gateway
Welcome Test

Home | Contact Us | Log Out

Please review all the details entered for your application.

Personal Details edit

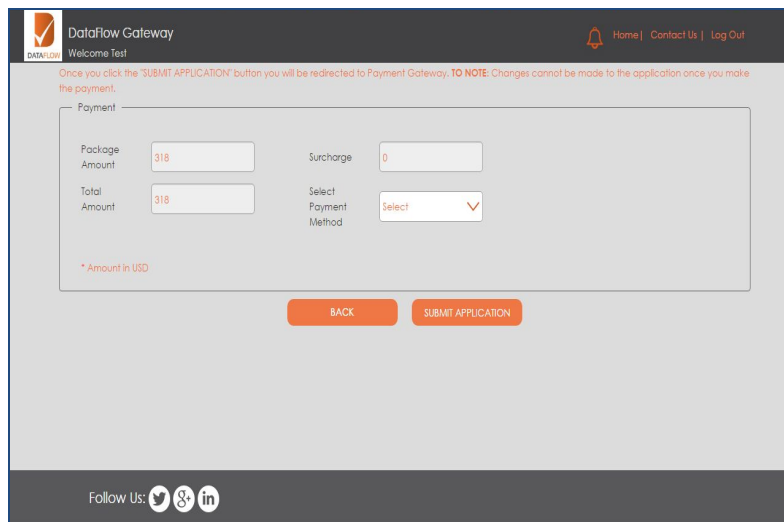
First Name *	Diana	Middle Name	Cruz	Last Family Name *	Masaya
Gender	Female	Passport Number (Current)	P0152224A	Via Type	NA
Date of Birth *	25/09/1985	Country of Birth	Philippines	Mailing Address	manila
Landmark Close to Address	na	City	City	Country	Philippines
Nationality	Filipino	Mobile *	0101010	Personal Email ID *	Test123456@yopmail.com

edit



Step Eleven

- On the 'Payment' page - based on the package selected and additional components entered - you will view the overall fee in the 'Total Amount' field
- You can either go back to review your entered details or proceed to conclude your payment by clicking the 'Submit Application' button
- By clicking the 'Submit Application' button, you will be redirected to the payment gateway

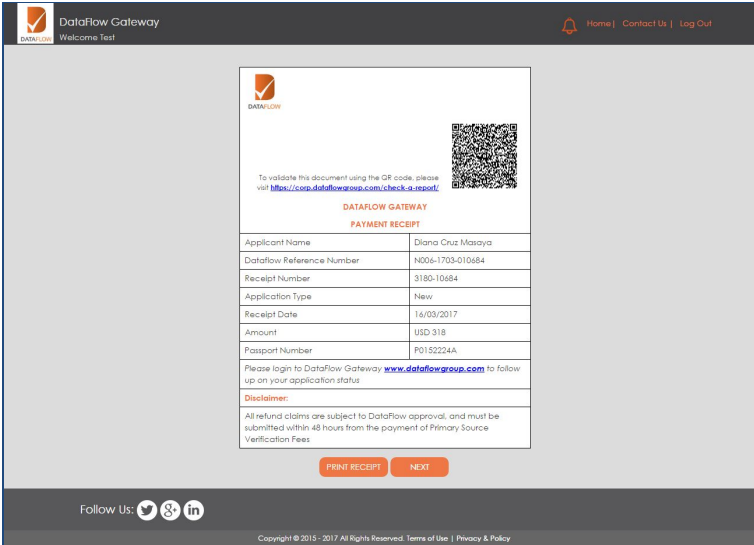


The screenshot shows the 'DataFlow Gateway' interface. At the top left is the DataFlow logo and the text 'DataFlow Gateway'. To the right are navigation links: 'Home | Contact Us | Log Out'. Below the header, there is a 'Welcome Test' message. A red warning message states: 'Once you click the 'SUBMIT APPLICATION' button you will be redirected to Payment Gateway. TO NOTE: Changes cannot be made to the application once you make the payment.' The main content area is titled 'Payment' and contains a form with the following fields: 'Package Amount' (input field with value 318), 'Surcharge' (input field with value 0), 'Total Amount' (input field with value 318), and 'Select Payment Method' (dropdown menu with 'Select' selected). A note below the form states '* Amount in USD'. At the bottom of the form are two buttons: 'BACK' and 'SUBMIT APPLICATION'. At the very bottom of the page, there is a footer with the text 'Follow Us:' followed by social media icons for Twitter, Facebook, and LinkedIn.



Step Twelve

- Once you have completed your payment, the system will automatically populate a printable payment receipt and will forward your case to the DataFlow Group to initiate the verification process



The screenshot shows a web page titled "DataFlow Gateway" with a "Welcome Test" message. The main content is a "PAYMENT RECEIPT" for Diana Cruz Masaya. It includes a QR code for validation and a table with the following details:

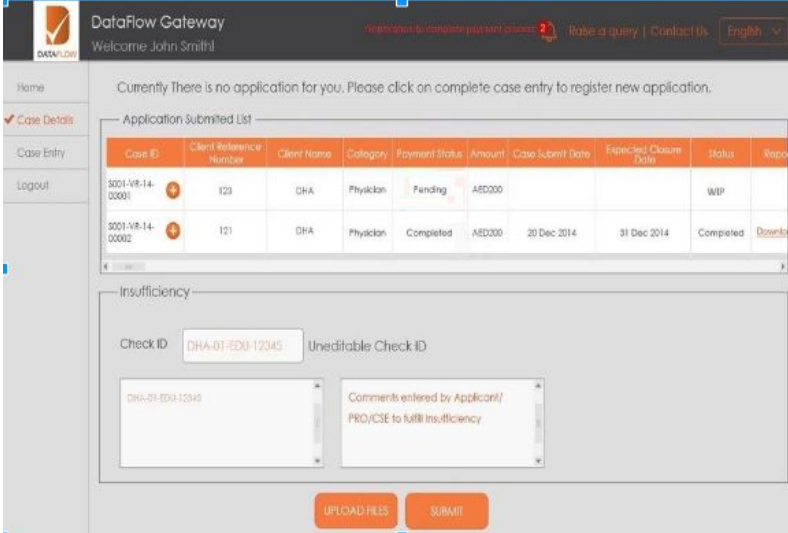
DATARLOW GATEWAY PAYMENT RECEIPT	
Applicant Name	Diana Cruz Masaya
Dataflow Reference Number	1N004-1703-010684
Receipt Number	3180-10684
Application Type	New
Receipt Date	14/03/2017
Amount	USD 318
Passport Number	P0152224A

Below the table, there is a note: "Please login to Dataflow Gateway www.dataflowgroup.com to follow up on your application status." A "Disclaimers" section states: "All refund claims are subject to Dataflow approval, and must be submitted within 48 hours from the payment of Primary Source Verification Fees." At the bottom of the receipt area are two buttons: "PRINT RECEIPT" and "NEXT".

At the bottom of the page, there are social media icons for Twitter, Google+, and LinkedIn, and a copyright notice: "Copyright © 2015 - 2017 All Rights Reserved. Terms of Use | Privacy & Policy".

Step Thirteen

- To provide missing documents, click on 'Additional Information Required' to learn why there was an 'Insufficiency' in your application. The system also allows you to enter comments against each 'Insufficiency' and upload the missing document(s)

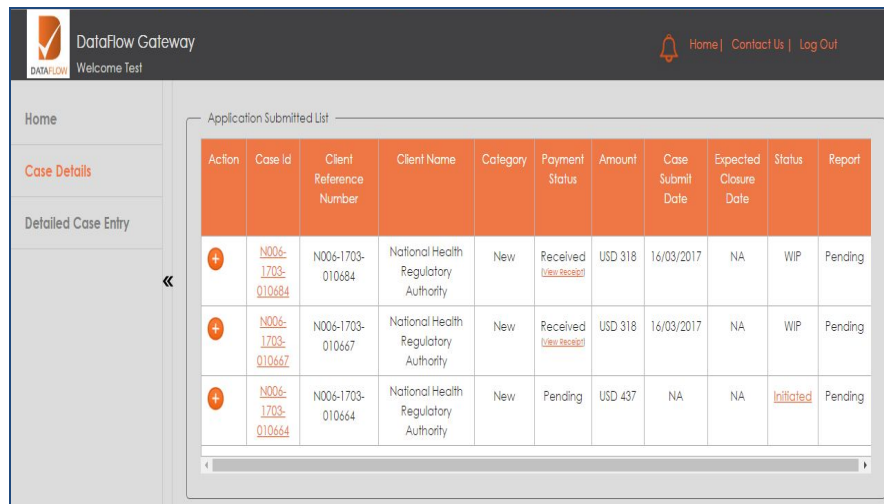


The screenshot shows the 'DataFlow Gateway' interface. The top navigation bar includes 'Home', 'Case Details', 'Case Entry', and 'Logout'. The main content area displays 'Application Submitted List' with a table of cases. Below the table, the 'Insufficiency' section is active, showing a 'Check ID' field with the value 'DHA-01-EDU-12345' and a label 'Uneditable Check ID'. A text area below contains the comment 'Comments entered by Applicant/ PRO/CSE to fulfil insufficiency'. At the bottom of the section are two buttons: 'UPLOAD FILES' and 'SUBMIT'.

Case ID	Client Reference Number	Client Name	Category	Payment Status	Amount	Case Submit Date	Expire/ Closure Date	Status	Report
5001-NR-14-00001	123	DHA	Physician	Pending	AED2000			WIP	
5001-NR-14-00002	121	DHA	Physician	Completed	AED2000	20 Dec 2014	31 Dec 2014	Completed	Download

Step Fourteen

- To track the status of your application, click on the 'Check Your Status' button and you will be redirected to the page screenshots below
- To review the details entered in your application, click on 'Case ID'
- Once your final DataFlow Group report is completed, you can download a copy for your reference



Action	Case Id	Client Reference Number	Client Name	Category	Payment Status	Amount	Case Submit Date	Expected Closure Date	Status	Report
+	N006-1703-010684	N006-1703-010684	National Health Regulatory Authority	New	Received View Receipt	USD 318	16/03/2017	NA	WIP	Pending
+	N006-1703-010667	N006-1703-010667	National Health Regulatory Authority	New	Received View Receipt	USD 318	16/03/2017	NA	WIP	Pending
+	N006-1703-010664	N006-1703-010664	National Health Regulatory Authority	New	Pending	USD 437	NA	NA	Initiated	Pending